

Minutes of the Foundation for Creative Broadcasting Board of Directors
April 17, 2008
Armory Park Senior Center
DRAFT PENDING BOARD APPROVAL

I. CALL TO ORDER

Meeting called to order at 5:33 p.m. by Hank Childers

II. ATTENDANCE, SCHEDULE OF NEXT MEETING

Present: Hank Childers – President, Quetzalli Cold Thunder – Vice President, Mary Buckley – Secretary, Marilyn Stringer – Treasurer, Ron Cipriani, Don Cople, Melanie Morrison, Hardy Smith, Paul Teitelbaum (arr. 5:48 p.m.), Kathleen Williamson (arr. 5:37 p.m.)

Absent: Elaine Schramm (excused); Melanie Morrison (excused)

Hank Childers announced that Elaine Schramm is on leave from the Board of Directors until August 2008.

Next meeting will be Thursday, May 15, 2008, 5:30 p.m. Location TBD.

III. REVIEW AND ADOPTION OF 01/17/08 MINUTES

Motion to adopt 03/20/08 minutes by Marilyn Stringer, seconded by Hardy Smith.
Motion passed unanimously to approve minutes as amended with one correction to the date in the footer of the document.

IV. COMMITTEE REPORTS

a. Board Development

Kathleen Williamson reported that the board development committee has met with Sharon Youngblood and Tim Welsh and that the committee is going to invite them to the next board meeting, at which time the board will entertain a motion to appoint.

b. Personnel Committee

Hardy Smith, chair of the committee, reported that the committee has been unable to complete the review of Ryan Bruce, but that it is ongoing and will be completed by the May 15th meeting.

c. Strategic Planning Committee

Todd Powers reported that at the next board meeting a comprehensive report will be given to the board which will include a report on the upcoming town hall on April 19, 2008. The committee is committed to having their work at least in draft format to present at the June 2008 board meeting. Two members, Dave Olsen and Tony Novelli, have resigned from the committee, but it's the

04/17/08 Minutes -- DRAFT PENDING BOARD APPROVAL

committee's decision to continue without filling those positions, considering how far into the process they've gotten.

d. Election Committee

Ron Cipriani, chair of the committee, reported that the schedule has been finalized and there are now on-air announcements calling for nominations. The nomination form is on the website. Close of nominations is April 30.

V. Old Business

No old business to discuss

VI. NEW BUSINESS

No new business to discuss.

VII. CAB and Volunteer Representative Reports

a. CAB Report

No CAB report.

b. Volunteer Representative Report

Ron Cipriani reported that volunteers met to discuss the strategic planning process. Ron reported that there was some concern and misunderstanding surrounding this process. Ron is forming a committee to work on the planning of the volunteer party.

VIII. GM Report/Financials

a. GM Report: Ryan reported that Todd Powers has been offered and has accepted the position of Underwriting Director and will start officially on Monday, April 21, 2008. Todd has already written, however, a letter to the underwriters, explaining the delays over the last few months in billing, follow-up, etc. Ryan reported that the VT system should be up-to-date by April 23, 2008, weeks beyond the deadline that Ryan agreed to in March. They are hopeful that the March billing will be generated through the VT system rather than manually. Lupe Lopez has informed Todd on what she needs in order to keep the VT system updated. Ryan indicated to the board that all underwriting information has been re-entered in the system through January, with all information up-to-date by the end of April once he gets a few final pieces of documentation to Lupe. According to Ryan there was not always month-end documentation given to either he or Jo Anne, so he doesn't have hard copies of aging reports from each month since data was lost in July 2007. Ryan has assured the board that all the information will be gotten to Lupe and the VT system updated by April 30, 2008. The board expressed again to Ryan the seriousness of this situation and the need for immediate resolution.

b. Grants: Ryan reported that the CPB grant would be completed once he meets with Bob Schlichting, the auditor, who is responsible for compiling the audit report portion for the CPB grant. Ryan is responsible for getting the documentation to Bob in order to complete this process. Ryan told the board that he would meet with Bob on April 18 or 21, 2008, to close this loop. He

will get all information to Bob in order to complete the audit and will coordinate with Marilyn Stringer before the audit report is submitted with the CPB grant papers. Ryan has agreed to update the executive committee on a daily basis regarding the status of the grant application.

- c. **Financials:** Ryan reported that the financials given to the board had a correction made to the amount of grant funds through March 2008. Hank noted that income through March is considerably under what has been budgeted, due to the sharp decrease in underwriting revenue.

IX. Call to Audience

a. One audience member stated that the agendas for the board meetings are too generic. She would also like to see the other reports that are submitted to the board. She mentioned that the election schedule doesn't seem to follow the outline in the by-laws.

XI. Executive Session

Kathleen Williamson moved to go into executive session at 6:51 p.m., to discuss personnel issues, Quetzalli Cold Thunder seconded. Board returned at 8:35 p.m. on a motion by Paul Teitelbaum and second by Hardy Smith.

XII. Adjournment

Motion to adjourn at 8:36 p.m. by Paul Teitelbaum.

Respectfully submitted,
Mary Buckley
Secretary